

Local Lodge Vice President



Local Lodge #
Address

Duties of the Vice President

- ✦ Chairs meetings when the President is absent.
- ✦ Helps keep order at meetings.
- ✦ Assumes the Chair at meetings on an appeal from the decision of the Chair.



- ◆ Becomes President if the President dies, resigns, or is removed.
- ◆ In the absence of the President, assumes duties as prescribed in the Constitution.
- ◆ The Vice President is expected to assist the President and to be an active member of the officer group. The President should encourage and support full participation by the Vice President. One way to do this is to assign the Vice President responsibility for some committees.