

Local Lodge President



Local Lodge #
ADDRESS

Duties of the President

It is the President's responsibility as the chief officer to give leadership in the activities of the lodge.



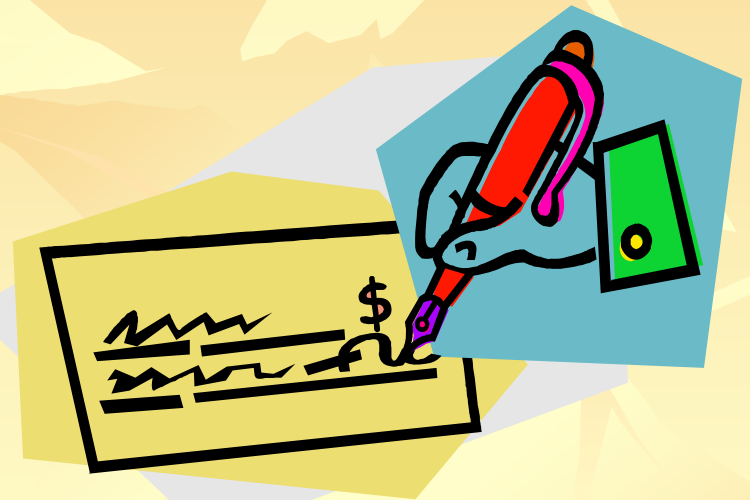
PRESIDENT



- The President must see to it that meetings are carried on in an orderly and democratic fashion.
- In case of a tie vote, the President casts the deciding vote.

Signs Vouchers and Checks

The President must make sure that all checks are properly drawn and that the bills being paid have been approved by the membership. All checks and all vouchers are signed by the President.



It should be noted that the Constitution gives the President double veto power over any expenditure that is illegal or unconstitutional. The President is required by the Constitution to countersign both the authorizing voucher and the check. By not signing either instrument, payment of either can be stopped.



PRESIDENT

The President appoints all committees except when the IAM Constitution, the local bylaws, or appropriate membership action provides for another method.

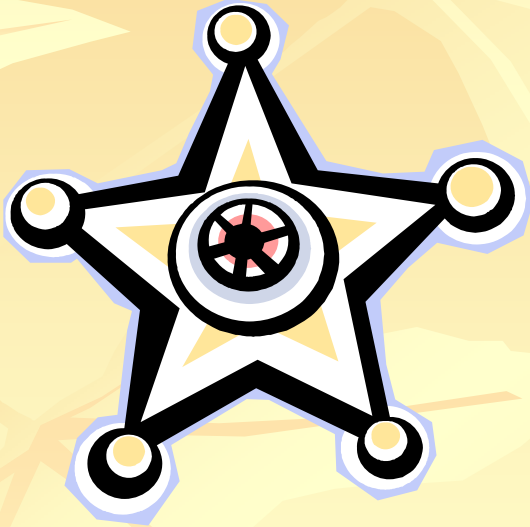


PRESIDENT

It has always been IAM constitutional law that the President of the lodge was responsible for enforcing the IAM Constitution applicable to local lodges and the members.



PRESIDENT



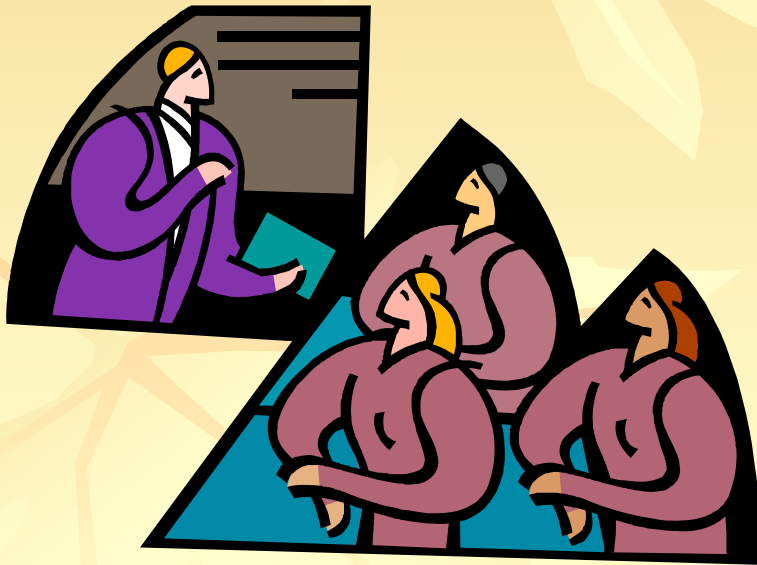
As well as enforcing the IAM constitution, the President must also enforce the bylaws of the local lodge.

PRESIDENT

It is one of the President's duties to see that the obligation is administered to new members in keeping with the procedure set forth in the Ritual.



PRESIDENT



The President
appoints the
Communicator and
Educator.

PRESIDENT

The President is legally responsible for the faithful performance of his or her duties and is bonded for this purpose. As a result, it is important that the lodge have full and accurate minutes of the actions taken by the lodge during each meeting, so they can be referred to if there is disagreement.



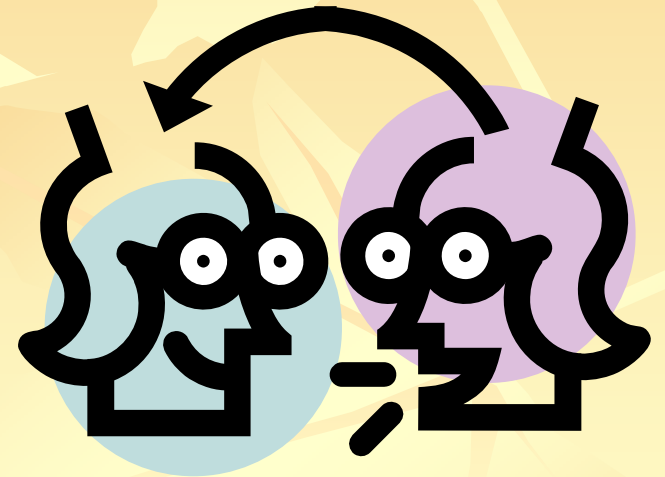
Chairs Local Lodge Meetings

When the membership meeting is called to order, the President and the Executive Board should:

Have a prearranged agenda of business that they will bring up. They should have discussed issues beforehand, and formulated their collective recommendations to the membership on what should be done.



While chairing the meeting, the President must help the Recording Secretary take accurate minutes. The President is responsible for the correct wording of a motion. The intent of the mover should be clarified by the President, so that the person who made the motion and the President agree that the wording used expresses clearly what the mover intended to say.



A motion is not subject to debate until the President states the motion to the lodge. The manner in which it is stated to the lodge by the President is the manner in which it should be recorded in the minutes.





In chairing the meeting, the President should act as the referee of the meeting, rather than a participant. The President must be fair and impartial during the meeting, letting everyone be heard and encouraging the lodge to make decisions democratically for the benefit of all.

As chief executive officer of the lodge, the President is responsible for the constitutionality of every motion that is passed by the lodge. Any motion that would expend money unconstitutionally should be ruled out of order.

